



Leader's Forward Plan - July 2022 onwards

This Forward Plan includes 'key' decisions that will be taken by the Cabinet, the Leader, Cabinet members, under joint arrangements and by Council Officers.

A 'key decision' is a decision that:

- relates to an executive function which results in the Council: spending or raising annual income by more than £1,000,000 (or more than £3,000,000 if that is the total cost of the contract award)
- results in a saving of more than £1,000,000 (unless the saving has a material impact upon service provision such as a significant change or cessation of service delivery and associated staff redundancies or has a significant impact on customers)
- is significant in terms of its effect on communities living or working in an area comprising two or more wards.

The Council is committed to making decisions in public. However, on occasion, some decisions will involve information that must be considered in private because, for example, the information is commercially confidential or relates to a legal proceeding. If you would like to make representations about why a particular decision should be made in public, please contact Democratic Support by no later than seven clear working days before the date of the meeting. An updated list will be published five clear working days ahead of the scheduled meeting of the Cabinet and published with the Cabinet agenda.

Decision makers will consider a number of documents which will include a report, an Equality Impact Assessment and, if applicable, a confidential report, a business case, contract award report and any other document relevant to the decision.

Any non-confidential document(s) may be obtained from the officer contact in the key decision table below either by email or phone or from Plymouth City Council, Ballard House, Plymouth, PL1 3BJ. If paper copies are required, a reasonable charge may be made.

OFFICIAL

For any queries about the Leader's Forward Plan, please contact Democratic Support on 01752 305155 or democraticsupport@plymouth.gov.uk or at The Chief Executive's Office, Plymouth City Council, Ballard House, Plymouth PL1 3BJ

Key Decisions - 19 July 2022 onwards

Date of decision	Decision	Who will make the decision	If a Cabinet decision; will include private information? Y/N	Key Decision Y/N	Consultation	Officer Contact
24 Jul 2022	<p>Contract Award for the Supply, Installation and Maintenance of Bus Shelters and Information Panels Including Right to Display Advertising on Bus Shelters and Information Panels in the City of Plymouth</p> <p>To approve the award of a contract to the highest scoring Tenderer for the Supply, Installation and Maintenance of Bus Shelters and Information Panels Including Right to Display Advertising on Bus Shelters and Information Panels in the City of Plymouth.</p> <p>This will ensure continuity in bus shelter provision for the City's bus users through the replacement of existing bus shelters with new, more modern shelter</p>	Service Director for Strategic Planning and Infrastructure	Part exempt	Y	Email: paul.barnard@plymouth.gov.uk Tel: 01752 304305	

Key Decisions - 19 July 2022 onwards

Date of decision	Decision	Who will make the decision	If a Cabinet decision; will include private information? Y/N	Key Decision Y/N	Consultation	Officer Contact
	<p>configurations and using new technologies where appropriate, and also ensure that all bus shelter and information panel infrastructure is kept clean and well maintained, presenting a good image of the City and encouraging greater use of public transport services</p> <p>The award of this contract will also generate an income to the Council through a share of the advertising revenue sales.</p>					
	<p>Facilities Management (Hard Services) Term Services Contract Awards Main Tender</p>	Cabinet	Part exempt	Y		
11 Aug	Contract Award of the	Cabinet	Part exempt	Y		Craig McArdle

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2022	<p>Community Equipment Service re-procurement</p> <p>This contract award report is in relation to the procurement of Plymouth and Torbay Community Equipment Services (CES) for the period between 2023 and 2026. The current contract has been in place since 1st April 2015 and between 16,000 and 18,000 people are supported by the service every year.</p> <p>The contract will provide services for people living in Plymouth or outside the city with a Plymouth GP, and is proposed to be awarded for an initial three year period, with the option to extend by a further three years on a 1+1+1 basis.</p>					craig.mcardle@plymouth.gov.uk
Not before 8 Mar 2022	Development of a Habitat Banking Vehicle for Plymouth	Cabinet	Open	Y		Anthony Payne anthony.payne@plymouth.gov.uk

Key Decisions - 19 July 2022 onwards

Date of decision	Decision	Who will make the decision	If a Cabinet decision; will include private information? Y/N	Key Decision Y/N	Consultation	Officer Contact
	Approves the design and development of a Habitat Banking Vehicle (HBV) and associated financial and governance controls as described in this Business Case.					
	<p>Car Park Machine Maintenance Contract</p> <p>Plymouth City Council currently have over 180 parking machines that were supplied, installed, and maintained by IPS UK Ltd and Flowbird UK Ltd.</p> <p>The machines generate an income in excess of £2m per annum to the parking trade account, from both on street and off street locations including Card and Cash facilities.</p> <p>The machines currently in place are from 1 to 22 years and require a</p>	Cabinet	Part exempt	Y		

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	<p>significant amount of maintenance each year to keep operational, this includes twice yearly servicing and on call reactive maintenance plan.</p> <p>An annual contract is therefore required to support this function in order maintain the service to customers and to protect the income and assets for the Council.</p>					
Not before 4 Sep 2020	<p>Strategic Investment Property Acquisitions as determined by the Leader</p> <p>To safeguard and secure employment accommodation for the city and other associated benefits.</p>	Leader of the Council	Part exempt	Y		<p>Anthony Payne anthony.payne@plymouth.gov.uk</p>